

## HERMAN J. RUSSELL WEST END ACADEMY

Date: **OCTOBER 24, 2024**

Time: **5:00 pm**

Location:

- I. Call to order: 5:08 PM
- II. Roll Call: Establish Quorum

Role	Name (or Vacant)	Present or Absent
Principal	Tonetta Green	Present
Parent/Guardian	Brachell Kemp	Present
Parent/Guardian	Robbie Harris	Absent
Parent/Guardian	Ebonique Bowdre	Absent
Instructional Staff	Nikki Bivins	Present
Instructional Staff	Chelsea Cofer (Irving)	Present
Instructional Staff	Victoria Robinson	Present
Community Member	Blanche Payne	Absent
Community Member	Derrick Hearn	Present
Swing Seat	Kia Fortson	Absent
Student (High Schools)	N/A	

Quorum Established: **Yes**

### III. Action Items

- a. **Approval of Agenda:** Motion made by: **Victoria Robinson**; Seconded by: **Nikki Bivins**  
 Members Approving: 5  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion: Passes**
- b. **Approval of Previous Minutes:** Motion made by: **Nikki Bivins**; Seconded by: **Victoria Robinson**  
 Members Approving: 5  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion: Passes**

## IV. Discussion Items

### A. Georgia Milestones Math Data

### B. Continuous Improvement Plan Presentation

i. Continuous Improvement Plan and Strategic Plan Alignment **No questions.**

ii. Strategic Plan Update- Irving asked “Is there room to incorporate nonacademic time to allow scholars to be kids so that their day isn’t Math, Science, ELA, Social Studies heavy. Robinson asked can 15 minutes be added to the lunch period for a brain break; giving the students time to reset. Hearn added this is something that BBBS provides, and it would be wonderful for people to see the sessions that are provided for the students, and I am in agreement with a reset/ brain break.

Principal Green stated “unfortunately the focus is on data and the data shows that we must stick to the CIP and the strategic plan alignment but if we want to revisit our priorities, we can revisit them at the next meeting. I agree with your concerns”.

### C. Optional School Uniform

i. Move forward with maintaining or exploring establishing an optional school uniform. **Go Team Members decided not to move forward with exploring a uniform policy. No motion is needed to keep the current dress code.**

ii. (if the team wishes to move forward): Discussion: School Uniform Advisory Committee

iii. ACTION ITEM: Resolution establishing the School Uniform Advisory Committee

## V. Information Items

### a. Principal’s Report

i. **Security Grant Update-** Principal Green- “The grant is \$45k. We have not received the list of approved vendors from the district therefore we have to table the conversation until the next meeting.”

ii. **Cluster Advisory Team Report-** Principal Green- “The Washington cluster has only had an organizational meeting. The next meeting is scheduled for November 7, 2024 therefore I will have an update on November 21, 2024.”

**VI. Announcements**

- Next Meeting (Virtual) is November 21, 2024, at 5:00 PM

**VII. Adjournment**

Motion made by: [Victoria Robinson](#); Seconded by: [Derrick Hearn](#)

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

Motion: [Passes](#)

**ADJOURNED AT: 5:45 PM**

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**Minutes Taken By:** Chelsea Cofer (Irving)

**Position:** Chair

**Date Approved:** November 19, 2024